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Fund for Santa Barbara
Sample Financial Information Table for General Support

Possible Funding Sources: Government grants, foundation grants, individual donations, business support, fundraising events, fees for service, etc.
- If applying for **General Operating support** your project budget is equal to your organizational budget and you must include all potential funding sources for the organization.
- If applying for a specific **Program/Project** your budget should include all potential funding sources for the project

*note hints in red

Section 1: Income			
Source of Funds	**Received/Pending**	**Month/Year Anticipated**	**Amount**
Fund for Santa Barbara	*Pending*	*December 2022*	*$10,000.00*
Government Grant A	*Received*	*July 2022*	*$100,000.00*
Foundation Grant B	*Pending*	*November 2022*	*$20,500.00*
Individual Contributions/ Donations	*Received*	*July 2022*	*$10,000.00*
Fundraising Event X	*Pending*	*March 2023*	*$50,000.00*
		***Total Income**	**$190,500.00**

This is the total income for the request. If requesting General Operating support this number will be equal to the organziational budget number.

Possible Expense Categories: Salaries, professional fees, rent and utilities, travel, publicity/outreach, events, etc.

Section 2: Expenses			
Expense Category/ Item	**Notes/ Explanation**	**Amount Requested from The FUND**	**Total Expense Amount**
Sample Category: Personnel, staffing, wages, stipends, benefits, etc.	*Executive Director ($35/hr at 40 hrs/wk for 52 wks)* *ED Benefits (10% Full Time Equivalent FTE = $7,280)* *Coordinator ($20/hr at 40 hrs/wk for 52 wks)* *Coordinator Benefits (10% FTE = $4,160)*	*$8,625.00*	*$125,840.00*
Sample Category: Operating Expenses	*Rent ($1000/wk for 52 wks)* *Utilities (217/wk for 52 wks)*	*$0.00*	*$63,284.00*
Sample category: Travel, mileage	*Coordinator Mileage (502 mi. at $0.500)*	*$250.00*	*$251.00*
Sample Category: Event A Expenses	*Venue Fees (5hr at $200)* *Outreach Pamphlets (100 ct. at $0.25 ea)*	*$1,025.00*	*$1,025.00*
Sample Category: Indirect Costs	*Fiscal Sponsor Administrative Fees (10% FSB Grant)*	*$100.00*	*$100.00*
	***Total Expenses**	**$10,000.00**	**$190,500.00**
		Amount requested from The FUND must not exceed $10,000	
	Amount Match Verification - should balance at 0		**0**

The **total expenses** amount here must equal the **total income amount above**.

automatically calculates and must equal 0